

Cherry Lake Homeowners Association

Monthly Meeting

Location: 3350 Carly Lane

March 12, 2002

7:00 pm

7:00 **Call Meeting to Order** - President

7:05 – 8:00 **Homeowner Forum – Crime Watch Introduction Meeting**

Sergeant Matthew Grimes, Adult Programs Coordinator gave a presentation to all in attendance regarding how to develop a Neighbor Crime Watch.

Sergeant Grimes explained that the purpose of a Neighborhood Crime Watch is to improve communications between the Homeowners in the area and the Sheriff's Department. Plus make the neighborhood safer for all. The first step is to select a Coordinator; this person would serve as a liaison between the neighborhood and the Sheriff's Department Crime Watch Office.

The next step is to ask for "Block Captains" volunteers. Block Captains are responsible for relaying information to members on their block, keeping up-to-date information on residents and making special efforts to involve the elderly, working parents and young people. Block Captains also serve as liaison between the neighborhood and the Coordinator.

The first duties of the Block Captain are to distribute materials to their "assigned" homes. Obtain and maintain a current list of names, addresses and phone numbers (email addresses too). A copy of this information is given to the Coordinator – this information is not for publication.

The Homeowner/Resident responsibilities are then to call law enforcement dispatch or 911 immediately when they see or hear a crime being committed and see or hear suspicious activity in the Neighborhood. Do not be afraid to call law enforcement. Report any and all suspicious activity; provide as much information as possible, including license numbers.

After calling law enforcement, call your assigned "Crime Watch Block Captain"; advise them what has occurred (whether you or someone else is/was the victim). They will then notify the other homeowners on their list and the Coordinator, who will then contact the other "Block Captains, who in turn will then contact the homeowners on their lists. This way the entire neighborhood will be aware of the activity.

Be assured the information that is shared, is basic, for example it would be something like this – there was a break in or a stolen car in the area of 3300 block of Carly Way on Monday, May 1, sometime in the early afternoon. ***NO SPECIFICS WILL EVER GIVEN OUT.***

Example of Suspicious Activity – these are just a few – ***DO NOT APPROACH ANYONE OR INVESTIGATE CRIMINAL OR SUSPICIOUS ACTIVITY – ALWAYS CALL 911.*** Withdraw to a safe distance.

Juveniles walking casually through the neighborhood looking into windows, backyards, automobiles, etc.

A vehicle moving slowly and without lights through the neighborhood at night.

A truck moving things from a house when you know that no one is home.

It was decided that we would have a "Block Captain" Kick off meeting on Wednesday, April 24, 2002. Block Captains would be given their assignments at that time.

Skip thanks Sergeant Grimes for his time and he left.

8:05 – 8:10 **Review & Approval of January 2002 Minutes** - Secretary

8:10 – 8:20 **Financial Report** – Treasurer

Copies of the 12/31/01 Financial Condition and the 2002 Budget were handed out
Statements will not go out until end of March and Payments will be due by April 15, 2002

8:20 – 8:25 **Committee Reports**

Newsletter – Committee of 1 – Nina Donnell

Publication of Newsletter has been delayed – scheduled to be published late March

8:25 – 8:40 **Old Business**

Website design is still under construction, domain name has been purchased, it is www.cherrylake.org

8:40 – 8:45 **New Business**

None – other than the Crime Watch see above

8:45 **Adjourn Meeting** - Our next meeting will be April 9, 2002

Attendance – Refer to attached Sign-In – on File with hardcopy of minutes

Nina Donnell, Secretary
Ann Jacobs, Treasurer
Skip Donnell, President
Joe Hofmeister, Vice President
Jessica Olson
Tracey Rollison
Jan Bailey
Debra Barham
Robert Coverston
Cynthia McWilliams

**CHERRY LAKE HOMEOWNER'S ASSOCIATION
FINANCIAL CONDITION AS OF 12-31-01**

Summary	Budgeted	Actual
Total Income	\$7470	\$5749.36
Total Expenses	\$4974.50	\$3361.19
Income	Budgeted	Actual
Dues	\$7400	\$5637
Interest Income	<u>\$ 70</u>	<u>\$ 112.36</u>
Total	\$7470	\$5749.36
Expenses	Budgeted	Actual
Snow Removal	\$2300.00	0
Advertising	\$ 75.00	\$ 260.44
Copies	\$ 50.	\$ 186.83
Postage	\$ 140.50	\$ 109.20
Attorney Fees	\$ 500.00	\$ 0
Utilities	\$ 145.00	\$ 131.13
Lawncare	\$ 700.00	\$ 570.00
Plants/Flowers	\$ 100.00	\$ 128.08
PO Box	\$ 24.00	\$ 24.00
State Secretary Fee	\$ 10.00	\$ 10.00
Office Supplies	\$ 30.00	\$ 177.89
Sign Replacement	\$ 200.00	\$ 0
Insurance	\$ 700.00	\$ 793.00
Bank Service Charge	\$ 0	\$ 11.68
Welcome Kits	\$ 0	\$ 31.50
Neighborhood Party	<u>\$ 0</u>	<u>\$ 685.49</u>
Totals	\$4974.50	\$3361.19
Reserve Funds	2000	2001
Attorney Fees	\$ 0	\$ 500
Sign Replacement	\$200	\$ 400
Snow Removal	\$958	\$1537.20
Ending account balance as of 12/31/01		\$3595.20

**CHERRY LAKE HOMEOWNER'S ASSOCIATION
2002 BUDGET**

Summary	Budgeted	Actual
Total Income	\$7845	\$0
Total Expenses	\$7845.	\$1213.77

Income	Budgeted	Actual
Dues	\$7680	\$ 0
Interest Income	\$ 115	\$ 0
Advertising Income	<u>\$ 50</u>	<u>\$ 0</u>
Total	\$7845	\$0

Expenses	Budgeted	Actual
Snow Removal	\$1500.00	0
Advertising	\$ 100.00	\$ 0
Copies	\$ 350.	\$ 379.15
Postage	\$ 172.00	\$ 0
Attorney Fees	\$ 1000.00	\$ 0
Utilities	\$ 145.00	\$ 144.00
Lawn care	\$ 600.00	\$ 0
Plants/Flowers	\$ 70.00	\$ 0
PO Box	\$ 48.00	\$ 0
State Secretary Fee	\$ 10.00	\$ 10.00
Office Supplies	\$ 150.00	\$ 170.62
Sign Replacement	\$ 2400.00	\$ 0
Insurance	\$ 800.00	\$ 0
Neighborhood Party	\$ 500.00	\$ 0
Computer Software	\$ 0	\$ 410.00
Donation	<u>\$ 0</u>	<u>\$ 100.00</u>
Totals	\$7845.	\$1213.77

Reserve Funds	Balance
Attorney Fees	\$500
Sign Replacement	\$600
Snow Removal	\$2495.20