

Cherry Lake Homeowners Association
March 5, 2005 Board Meeting

7:10 p.m. – 9:20 p.m.

Call to Order – Juan Jimenez at 7:10 p.m.

All four board members were in attendance, providing a quorum, the meeting proceeded as scheduled.

Attendance

Jan Bailey, Secretary
Juan Jimenez, President
Joe Hofmeister, Vice President
Ann Jacobs, Treasurer

Review and Approval of Minutes

No corrections to the September, 2004 minutes. Motion to accept as written made by Juan and seconded by Joe.

Committee Reports

Treasurer – Ann has completed the audit of 2004. Following a brief discussion about contracts, she will prepare and email the 2005 budget.

ARC – Mr. Polston's request to build a fence was approved. Joe will check the recently built fence at 11326 Kristen Lane.

Crime Watch – Trevor was unable to meet with the board tonight but reported that he has begun calling last year's block captains to determine if they are willing to continue serving. Joe reported that there have been some purses stolen from cars as they drop off children at a day care house. There was also a drive by shooting reported at a home near the entrance.

Welcome Wagon – We will inventory supplies on hand and determine what needs to be purchased to revive this program using block captains.

Old Business

Secretary of State Annual Report – has been filed by Ann.

Top 10 Christmas decorations – Joe provided a list, the board agreed to purchase \$20 gift certificates from Target, Jan agreed to write letters and mail the certificates to the homeowners.

Insurance policy – Jan has received a binder for the insurance policy and will follow up to ensure we receive the policy. This policy will need to be renewed in February 2006 (this year's premium is \$6,035.35).

Modifications to covenants and restrictions – before we close this topic, Jan will confirm with Nina that the time frame for modifying covenants and restrictions is over and that we were unable to obtain the required number of signatures.

Fence or barricade between Cherry Lake and Warren Pines - now that spring is nearing, Juan will renew his efforts to move forward with this project. He will report on this at next meeting.

Web Site - Jan completed the revisions on the web site – she will continue to save the association money by personally doing all revisions and updates. Web site is now being hosted by bbdesign at a cost of \$168 per year (January – December)

Neighborhood Patrol

- We have not received an invoice for December patrols
- Juan will get back with the officers to determine status of plan
 - At \$20 per hour x 3 hrs per patrol = \$60 per patrol
 - Current thinking is to have patrols 2 to 3 times per week -

Petition for installation of “no parking” signs

- Juan will make copies of the petition sheets so that all board members can participate in getting signatures.

New Business

2005 Calendar

- **Neighborhood Clean Up**
 - Jan will attempt to sign up for April 9 and will email board when we get confirmation.
 - Use newsletter to announce the dumpster and to request people to work that day to assist with the clean up of the entrance and along the streets.
- **Garage Sale**
 - Schedule this year for June 11 in hopes weather will be warmer than 2004.
 - Announce this on web site and in the newsletter.
- **National Night Out**
 - This event will occur on August 2, 2005.
 - Discuss this with Trevor to see if he and the crime watch block captains can help increase neighborhood involvement during this night.
 - We have baseball caps and coloring books in stock.

Newsletter

- Content for March newsletter will be emailed to Jan by March 12, 2005.
 - Juan agreed to write the "president article" and another medical tips article.
 - Jan agreed to write a follow up on the Christmas Caroling Event and the Top Ten Christmas Decorations contest.
 - Board approved the monthly inclusion of a featured article by Skin Crafters, Inc.
 - Board approved a ¼page ad by Skin Crafters at \$50 per insertion.
- The board accepted Nina Donnell's offer to continue writing the newsletter.

Postal needs

- Jan agreed to contact the post office to obtain a second key to the P. O. Box
- Jan agreed to update the contract on this box with current board member signatures.
- The board agreed to terminate the use of the Pitney Bowes postage meter.
- Ann agreed to contact Pitney Bowes to find out how much prepaid postage we have on the machine and then proceed to use the prepaid postage for mailing statements before terminating the agreement and returning the meter.

Bank Account

- Juan and Joe signed the bank card so that all board members are authorized to sign checks
- Ann will apply for bank cards for the convenience of each board member

2005 Statements

- Ann will mail statements by March 12, 2005. They are due on April 30.

Plant Tree

- Joe will continue working to replace the crab apple tree near the entrance – it will cost approximately \$250.

Status of home ownership or rental

- 11371 Kristen Lane has been sold by Crosser – we normally get a phone call from the title company regarding status of dues and we can get information about the new owner from them.
- Nina had volunteered to periodically get an updated list of homes for sale but Ann stated that we can get information about homes for sale from mibor.com

Lawn Care Contracts for 2005. Board agreed to address this matter at our next meeting.

Next Meeting – Scheduled for 7 p.m. on Friday, April 8, at Juan's house.

Adjournment – 9:20 p.m.